

July 15, 2024

Dear Apprentice,

Congratulations on completing the 2023-2024 year of the NTMA Apprenticeship Program related instruction classes! We know that you made a lot of sacrifices to make it through the year. We applaud you for your efforts! The time you are investing in your education today will pay off tomorrow. By completing your apprenticeship program, you are on the right track to a very successful career in the manufacturing industry.

It is now time to register for the 2024-2025 apprenticeship training classes.

REMEMBER!

- Registration for next year is NOT automatic. Each year, apprentices must re-register for classes.
- Completing this registration form early ensures your place in this Fall's apprenticeship class.
- Please note that sites are confirmed based on final enrollment figures. While all efforts will be made to assign you to your first site of choice, final assignments may vary from your original selection. So, register early! **Also, please note our current training sites are: Central Westmoreland CTC in New Stanton, Northern Westmoreland CTC in New Kensington and BotsIQ Training & Education Center in Bellevue (Pittsburgh).**

To register for the NTMA Apprenticeship Program training courses, simply complete and submit the enclosed registration form. (See form for training fees.) **All registration forms must be received by August 26, 2024.** Please scan and email your completed form to blashock@pghntma.org or complete online at <https://form.jotform.com/blashock/2024-2025-ntma-apprentice-training> or scan the QR code to complete it right from your phone! **Please check with your employer regarding registration so do not get registered twice or not at all!**



WAYS TO SAVE MONEY!

Be sure to search for ways to make this low-cost training even easier for you to achieve. The following are several considerations.

TUITION ASSISTANCE: Your company may be able to assist you. Please verify if your company has any education assistance programs and indicate if you or your company will be paying for tuition and / or books on your application form. Many companies will assist, but you have to ask!

PAYMENT PLANS AVAILABLE: If you are paying part or all of the tuition for the Apprenticeship program, monthly payment plans paid via credit card are available upon request. These payment plans are made available to you interest-free. (Certain conditions apply.) Contact Liz for information.

STATE AID: If you are laid off or unemployed be sure to stop by your local Pennsylvania CareerLink Office and ask them if they have any state-funded programs that could assist you with covering the cost of the tuition, such as Individual Training Account Funds (ITAs), OVR Funds and Veteran Assistance. Fund availability varies by county and may also be based on your individual financial circumstances.

We look forward to receiving your registration form and helping you take the next step in your manufacturing career!

If you have any questions, please feel free to call Liz Blashock at 412-212-6868 or email at BLASHOCK@PGHNTMA.ORG for more information.

Please complete **both sides** of this form printing clearly. Submit this completed registration form to email: BLASHOCK@PGHNTMA.ORG or

complete online at: <https://form.jotform.com/blasthock/2024-2025-ntma-apprentice-training->
FINAL REGISTRATION DEADLINE IS AUGUST 26, 2024



2024-2025 NTMA Apprenticeship Related Theory Courses Registration Form

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email _____

Date of Birth _____ Gender _____ Race: _____

Are you a Veteran/Active Military?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Are you a person with a disability?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Were you a trainee in the MANUFACTURING 2000 (M2K) program?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Are you a former BotsIQ student?	YES <input type="checkbox"/>	NO <input type="checkbox"/>

Please tell us how you heard about the NTMA Apprenticeship Program.

Indicate what year of the NTMA program you are entering.	1 st Year <input type="checkbox"/>	2 nd Year <input type="checkbox"/>	3 rd Year <input type="checkbox"/>	4 th Year <input type="checkbox"/>
Do you want to take Advanced Placement Testing? Advanced Placement Testing is for Years 1 & 2 only. NOTE: There is a fee associated with taking this test. You will receive information to sign up for testing if you select "Yes".			YES <input type="checkbox"/>	NO <input type="checkbox"/>

Employer Information

Company Name _____

Address: _____

City State ZIP Code

Company Phone: _____ Fax _____

Company Contact Name: _____ Company Contact's Title: _____

Company Contact's Email Address: _____ Is the Company a NTMA Member Company? YES NO

Apprentice's Hire Date (month/year) _____ Apprentice's Title: _____

Apprentice's Hourly Rate (will be kept confidential) _____

The NTMA affords equal opportunities to all qualified persons regardless of their race, color, religion, creed, sex, age, national origin, sexual orientation, veteran status or non-job related handicap or disability.

Training Site Locations & Schedules

Please indicate your **First & Second** site choice where you would like to attend.
NOTE: Due to enrollment constraints your preferred site may not be available.

First Choice: _____ Second Choice (**required**): _____

Site Locations:

Central Westmoreland CTC—New Stanton – Year 1 & 2 – Tuesdays 5:30PM-9:30PM, Year 3 & 4 –Thursdays 5:30PM-9:30PM

Northern Westmoreland CTC—New Kensington – All years Wednesdays 5:30PM-9:30PM

BotsIQ TEC – Bellevue (Pgh) –Year 1 & 4 –Tuesdays 5:30PM-9:30PM, Year 2 & 3 – Thursdays 5:30PM-9:30PM

All Classes will start the week of September 9, 2024 at all locations.

Registration with the PA Department of Labor

Indicate who is registering the Apprentice for the NTMA Training Program:	Company <input type="checkbox"/>	Apprentice <input type="checkbox"/>
Is the Apprentice registered with the PA Department of Labor Bureau of Apprenticeship & Training*?	YES <input type="checkbox"/>	NO <input type="checkbox"/>

***To meet the Pennsylvania state requirements for journeyperson’s status, an apprentice must be registered with the state and attend 144 classroom hours of training concurrently with 2000 hours of practical on the job experience per year with their employer.**

Please Indicate who will be making payments:

Tuition Fees	Company <input type="checkbox"/>	Apprentice <input type="checkbox"/>
If apprentice is responsible – Will you need a monthly payment plan for tuition?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Book Fees	Company <input type="checkbox"/>	Apprentice <input type="checkbox"/>
AP Test Fees (if applicable)	Company <input type="checkbox"/>	Apprentice <input type="checkbox"/>

Training Costs

Tuition Fees: Years 1 & 2: NTMA Member= \$1,850; Non-Member= \$2,300
Tuition Fees: Years 3 & 4: NTMA Member= \$1,500; Non-Member= \$1,950
Book Fees (Printed books): Year 1 = \$625 Year 2 = \$130 Year 3 = \$130 Year 4 = \$365
 If you prefer eBooks, please see attached Registration Details for information.
 You do not need to purchase books through the NTMA; you may purchase new and/or used books on your own. For questions, please contact Liz Blashock.

Used in Year(s)	Hard Copy – Printed Books	Cost	Select Book(s) to order from the NTMA
1, 2, 3, & 4	T130X IIS Scientific Calculator	\$20	
1, 2, 3 & 4	Machinery's Handbook – 32 nd Edition (Toolbox size) <small>*If you previously purchased the 31st Edition, you may continue using it.</small>	\$115	
1, 2 & 3	Mathematics for Machine Technology – 8 th Edition	\$195	
1	Print Reading for Industry, 11 th Edition	\$120	
1, 2 & 3	Precision Machining Technology, 3 rd Edition	\$145	
1, 2 & 3	Workbook and Projects Manual for Precision Machining Technology, 3 rd Edition	\$30	
2	Print Reading for Engineering and Manufacturing Technology, 3 rd Edition	\$130	
3	GeoTol Pro 2020 Fundamentals Workbook & Pro Pocket Guide	\$130	
4	Programming of CNC Machines, 4 th Edition	\$55	
4	Student Workbook for Programming of CNC Machines, 4 th Edition	\$35	
4	Die Design Fundamentals, 3 rd Edition	\$55	
4	Jig & Fixture Design, 5 th Edition	\$220	

Disclaimer and Signature

PLEASE READ THE FOLLOWING AND SIGN BELOW: I understand that by signing this application I, or my company, become(s) responsible for all payments, which may include tuition, books and advanced placement testing. Failure to comply could result in dismissal from the NTMA program. **Company Representative Signature is required if responsible for paying any of the aforementioned fees.**

Apprentice Signature: _____ Date: _____
 Company Representative Signature: _____ Date: _____

Registration Form Details & FAQ's

TABE Tests (Test of Adult Basic Education)

If an employer requires this test for their program, please contact Liz.

Advanced Placement Testing

If you marked on your application form that you are interested in taking Advanced Placement Testing, you will receive information with further details along with a sign-up form for the test. The test will be offered prior to the start of classes. You must sign up in advance of the test. Year 1 or 2: Total Cost = \$150 (Math = \$75, Blueprint & TMT = \$75). There is NO advance placement testing for Year 3 or Year 4.

Employer Contact

It is important to list an employer contact person on the application form. Please be sure to give us their name, phone number and email. We correspond with employers on a regular basis throughout the year and it is helpful to have this information. It is OK to list more than one contact.

Tuition & Book Fees

If you marked on your application form that you (the apprentice) are responsible for tuition and/or book payment, you will receive an appropriate invoice in the mail prior to the start of classes. Monthly, interest-free payment plans are available for tuition. Please inquire. Note: All books MUST be paid for PRIOR to the start of classes if being paid by you (the apprentice). If your employer is responsible for payment, they will receive an invoice directly.

Site Selections

Please indicate your First & Second site choice where you would like to attend on the registration form. **NOTE: Due to enrollment constraints, your preferred site may not be available.** First come, first served. Get your registration forms in early.

Site Schedules - All Classes start the week of September 9th.

Central Westmoreland CTC - Year 1 & 2 Tuesdays 5:30-9:30PM / Year 3 & 4 Thursdays 5:30-9:30PM

Northern Westmoreland CTC - All years: Wednesdays 5:30-9:30PM

BotsIQ Training & Education Center - Year 1 & 4 Tuesdays 5:30-9:30PM / Years 2 & 3 Thursdays 5:30-9:30PM

Confirmation Letter

Upon receipt of your registration form, we will send you a confirmation letter confirming your school location with start date/times for classes.

eBooks

If you wish to order an eBook for a particular title, you may do so. You will be provided with codes to your eBook(s) on the first day of class. The NTMA will not provide electronic devices to use the eBook(s). Apprentices and/or employers will be responsible for electronic devices. Please note: some eBooks are on subscription basis, meaning after the subscription period is over, you will no longer be able to access the eBook. Some books are required for multiple courses, so you may need to purchase another subscription the following program year for the same book. Only choose books for the current program year you are enrolling in. If you do not need books, do not select them.

****If you want to order eBooks – you must contact Liz Blashock directly!**
Blashock@pghntma.org or (412) 212-6868.**

eBook Pricing

Year	Item	Price
1, 2, 3 & 4	Machinery's Handbook 32 nd Edition - eBook Access – one time purchase	\$110
1, 2, 3	Mathematics for Machine Technology--8th ed - Ebook Access - 12 month subscription	\$75
1	Print Reading for Industry, 11th ed. - Ebook Access - one time purchase	\$70
1, 2, & 3	Precision Machining Technology, 3rd ed - Ebook Access - 12 month subscription	\$75
1, 2, & 3	Workbook and Projects Manual for Precision Machining Technology, 3rd - Ebook Access - 12 month subscription	\$50
2	Print Reading for Engineering and Manufacturing Technology, 3rd Ed. Ebook Access - 12 month subscription	\$75
4	Programming of CNC Machines, 4th Ed. - Ebook Access – one time purchase	\$40
4	Student Workbook for Programming of CNC Machines, 4th Ed. - Ebook Access – one time purchase	\$30
4	Die Design Fundamentals, 3rd ed. - Ebook Access – one time purchase	\$40
4	Jig & Fixture Design, 5th ed - Ebook Access - 12 month subscription	\$75

If you're interested in purchasing used books or renting books on your own, contact Liz for book information.

Registration with the Department of Labor & the Apprenticeship and Training Office

Employers - please register your apprentice with the state of PA using the RAPIDS database. Contact Marshall Palmer at the Apprenticeship and Training Office (ATO) at the PA DoL if you have questions about your registered apprenticeship program. Ph: 724-810-6351 | ATO Hotline: 717.787.6997 or email Marpalmer@pa.gov

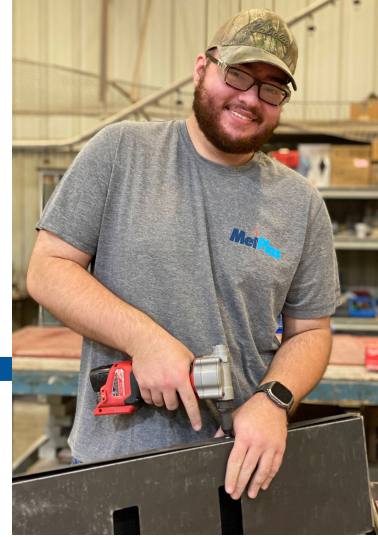
If the employer does not have a registered apprenticeship program, contact Liz for more information about the NTMA's Group Sponsored program.

Questions, contact Liz Blashock at (412) 212-6868 or email at blashock@pghntma.org



APPRENTICESHIP PROGRAM



PITTSBURGH
CHAPTER



Machinist Apprenticeship Classes Enrolling Now!

LEARN VALUABLE JOB SPECIFIC SKILLS AND JUMP START YOUR MANUFACTURING CAREER!

Apprenticeship Programs are a way to move to a higher paying job that involves minimal time investment (only one evening per week), no college debt and you earn money while you learn!

Specialized Curriculum	Convenient Locations	Added Benefits
<p>Curriculum taught by quality instructors with industry experience!</p>  <p>CNC Programming & Interpretation Machining Technology Blueprint Reading Mathematics Basic Die Design Geometric Dimensioning & Tolerancing Jigs & Fixtures & More!</p>	 <p>Central Westmoreland CTC New Stanton, PA</p> <p>Northern Westmoreland CTC New Kensington, PA</p> <p>NEW LOCATION! BotsIQ Training & Education Center (Bellevue) Pittsburgh, PA</p> <p>Classes meet one evening per week for 4 hours.</p> <p>Classes begin in September and end in May.</p>	<p>NIMS Credentials are offered at no additional cost!</p> <p>These are nationally standardized performance measures and knowledge examinations. Create the part based on the supplied blueprint, it goes through inspection, if it passes, the apprentice takes an online theory exam and earns the credential!</p> <p>Hands-on Instruction</p> <p>Year 1 & 2 classes incorporate shop time into theory lessons.</p>

An apprenticeship program requires a combination of on-the-job and classroom training. To meet the Pennsylvania State requirements for journeyman status, an apprentice must be registered with the state and attend 144 classroom hours concurrently with 2000 hours of practical on-the-job experience per year with their employer. With the NTMA Apprenticeship classes, apprentices can complete the classroom training requirement through convenient, one evening per week classes.

Don't have a registered program? Contact us for options about our group sponsored program.

If a trainee is not enrolled in a formal apprenticeship at the worksite, they may still attend classes.

CONTACT LIZ BLASHOCK FOR MORE INFORMATION
(412) 212-6868 or BLASHOCK@PGHNTMA.ORG
WWW.PGHNTMA.ORG